



Returning Family with New Student Checklist

Welcome back to Crofton Nursery School! Below you'll find a list of all paperwork and other requirements that must be completed before school begins. Please complete this checklist and return along with the documents listed below. If you have questions about any of these requirements, please contact our VP for Health & Safety at healthsafety.cns@gmail.com.

Child's name _____
Class _____

CNS Permissions and Acknowledgments

- Responsibilities of Membership
- Discipline Policy
- Digital Documents Receipt
- Release Form for Marketing Usage

Required Forms for New Students

- OCC Health Inventory
Must be completed by your child's physician.
- Immunization Certificate
Must be completed by your child's physician.
- Medication Administration Authorization Form, if needed
Please submit two hard copies.
- OCC Emergency Contact Form
MUST LIST 3 EMERGENCY CONTACTS. Please submit three hard copies.

Required Forms for Returning Classroom Volunteers

Please submit a copy of this page for each classroom volunteer.

Volunteer name _____

Class _____

- Classroom Volunteer Scheduling Questionnaire
- Copy of government-issued photo ID if expired from last year
- Copy of COVID-19 vaccine card if updated from last year
- Copy of CPR & First Aid certification if expired
See note below.

Expiration Date: _____

- Health and Safety Tour Completion Form
To be signed after completion of the Health & Safety tour during Health & Safety Night.